**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give you notice that the next meeting of the Parish Council will be held in the Supper Room, Parish Hall, Riding Mill

On Monday 6th July 2015 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 30th June 2015 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 11th May 2015 be signed as a correct record.

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

1. *Minute 15/09 (09.03.15) – Shelter opposite the Wellington Inn.*  Update from the Clerk
2. *Minute 15/45(i) – Underwood Road Bridge.* Update from the Clerk
3. *Minute 15/45(iv) – Reconditioning of football field.* Update from the Clerk and Cllr. Singer
4. *Minute 15/25 – Grass cutting.* Update from the Clerk
5. *Minute 15/45(vii) – Tree works.* Update from the Clerk
6. *Minute 15/46 – Ramp by Parish Hall*

To note: that the PC has been advised that Planning Permission is not required nor does it require Building Regulations approval although the Building Surveyor has made a couple of suggestions. New quotes will be sought to reflect these suggestions.

1. *Minute 15/48 – Spinney.* Update from Pre-School
2. *15/50(iii) – Knotweed Problem, Millfield Road.* Update from the Clerk
3. *15/51 – Tour of Britain Cycle race.* Update from the Clerk

5. **Play Park**

(i) To receive: an update on plans for the Play Park and to consider creating a separate group to oversee regeneration projects in the village. This group would have a separate bank account and terms of reference and would be able to bid for Community Chest funding unlike the PC.

(ii) To note: that the Clerk has ordered new seats and chains for the large swing and will arrange for them to be fitted shortly.

6. **Review of current Policy Document (Papers A & B)**

To review and reapprove the following Policy Documents:

* Complaints Policy
* Vexatious Communications Policy

7. **Finance / Insurance**

a) *Monthly accounts*

To receive for approval:

(i) a summary of payments for authorisation and the bank reconciliation;

(ii) an overall review of current budget spending.

b) *Appointment of Internal Auditor.*

To confirm: the appointment of Peter Basnett as the Internal Auditor for 2015/16.

8. **Handyman**

To receive: a report of the Handyman’s work for June and July.

9. **Consultations**

To resolve: on the response to the Draft Private Sector Housing Strategy Consultation.

10. **Newsletter**

To report: that the newsletter is currently in production. Arrangements need to be made for its distribution.

11. **Planning**

To report:

1. that the following planning applications are under consideration by NCC:

15/01712/COU – Station House, Riding Mill. Change of use from residential to office space (PC – no objection)

15/00592/FUL – Bokul, Marchburn Lane. Construction of 2 new homes on site (PC – no objection).

1. that the following planning applications have been considered by NCC and granted permission:

15/01629/FUL – 10 Riding Grange – sun room extension

15/00120/FUL – Hampton House, Wentworth Grange. Retrospective planning application for Orangery

15/01247/FUL – Lyndene, Millfield Road. Extension to garage

12. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

13. **Minor Matters**

(i) *Notice Board – Methodist Church*

To consider: a request for funding to help install a new notice board.

1. *Church Cottage Restoration*

To consider: a request for funding to help with the restoration of Church Cottage

1. *Attendance at meetings*

14: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 14th September 2015.

**Correspondence**

*Correspondence received from residents since the March meeting:*

Dr C Lisgo – football pitch

Mr Winspear – football pitch

Mr D Gibson – Weed issue, Marchburn Lane

**Consultation Documents**

Draft Private Sector Housing Strategy Consultation