**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give you notice that the next meeting of the Parish Council will be held in the Supper Room, Parish Hall, Riding Mill

On Monday 14th September 2015 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 9th September 2015 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 6th July 2015 be signed as a correct record.

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

1. Minute 15/60(i) – Shelter opposite the Wellington Inn. Update from Cllrs. Mills and Carew.
2. Minute 15/60 (iii) – Football Field.
3. Update from the Clerk.
4. To agree that all access to the field be stopped until the grass is established.
5. Minute 15/60 (v) – Tree works.
6. Update from Cllr. Dunhill
7. To note neighbour request to remove further trees on the riverbank by the Play Park.
8. To approve that a survey of all woodlands owned by the PC be undertaken as recommended by the Council’s insurer.

(iv) Minute 15/60 (viii) – Knotweed problem, Millfield Road. Update from the Clerk.

(v) Minute 15/60 (ix) – Tour of Britain. Update from the Clerk.

(vi) Minute 15/61 – Play Park.

1. Update from Cllr. Dunhill
2. To receive a summary of the RoSPA report and actions taken (Paper A – to be tabled)

(vii) Minute 15/66 - Newsletter. Update from the Clerk.

(viii) Minute 15/68 – Mare’s tail, Marchburn Lane. Update from the Clerk.

(ix) Minute 15/69(i) – Methodist Church Notice board. Update from the Clerk.

5. **Disabled ramp by the Parish Hall**

To discuss: any outstanding issues. If Councillors agree to proceed then three quotes will be considered in confidence under Agenda Item 14.

6. **Local Transport Priorities 2016/17**

 To agree: on the three local transport priorities to be submitted to the County Council.

Ideas to consider:

* Resurfacing the pavement along the main road/ widening in places if possible
* Installation of a footpath from Farnley to the west end of the village
* A pedestrian crossing
* Junction improvements at the turning to Slaley Road

7. **Review of current Policy Document (Papers B, C & D)**

 (i) To review and reapprove the following Policy Document:

* Publication Scheme

(ii) To consider and approve the following Policy Documents:

* Freedom of Information Policy
* Data Protection Policy

8. **Finance / Annual Return (Papers E & F – to be tabled)**

(i) To receive for approval: the final audited accounts for 2014/15 and to note recommendations made by the auditors.

(ii) *Monthly accounts*

 To receive for approval:

(a) a summary of payments for authorisation and the bank reconciliation (Paper E);

(b) an overall review of current budget spending (Paper F).

9. **Handyman**

To receive: a report of the Handyman’s work for August and September.

10. **Planning**

 To report:

1. that the following planning applications are under consideration by NCC:

15/02252/FUL – Land opposite Northumbrian Water – no objection although observations submitted

15/02748/LBC – 1 Hollin Hill Terrace

15/02287/FUL – Westwood, Marchburn Lane – variation of condition 2

1. that the following planning applications have been considered by NCC and granted permission:

15/00592/FUL Bokul, Marchburn Lane. 2 new dwellings

15/01712/COU Station House, Riding Mill. Change of use

1. that a copy of the Healey Estate Woodland Plan has been received for comment.

11. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

12. **Minor Matters**

 (i) *Restoration of WWI Commemorative Plaque*

To receive: a request from Mr Sandy Gardner that the PC fund the restoration of a WW1 Commemorative Plaque which when restored will be sited in the Parish Hall.

1. *Church Cottage Refurbishment*

Miss Ena Clark to attend to answer queries relating to funding request.

1. *Parking of Commercial Vehicle on Parish Council land on Marchburn Lane*

13: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 9th November 2015.

14. **Confidential Matters**: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of these items (to consider: 1. quotes received for the disabled ramp and to award the contract, 2. Legal Advice re PC’s assets, 3. Clerk’s appraisal and pay award).

**Correspondence**

*Correspondence received from residents since the July meeting:*

Mrs Rowntree – public participation in consultations

Mrs Rowntree – The Spinney

Mrs Soulsby – issues relating to the unauthorised use of the MUGA court and lack of daily inspection

Mr Henderson – Japanese Knotweed, Millfield Road

Mrs S Harriman – Request to fell trees overhanging her property

Mr B Haslam – Installation of solar panels