**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that the next meeting of the Parish Council will be held in the Supper Room, Parish Hall, Riding Mill

On Monday 14th December 2015 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 8th December 2015 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Notice of Resignation**

 To report: that Councillor Cairns has resigned from the Parish Council.

3. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

4. **Minutes**

To resolve: that the minutes of the Council meeting and Confidential Council meeting, held on 9th November 2015 be signed as a correct record.

5. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

(i) Minute 15/88(i) - Shelter opposite the Wellington Inn. Clerk to report on possibility of installing a perch seat in the current shelter;

(ii) Minute 15/88(ii) - Football field. Update report;

(iii) Minute 15/88 (iii) – Tree survey – update report from the Clerk;

(iv) Minute 15/88 (iv) – Play Park – update report from Cllr. Dunhill;

(v) Minute 15/88(viii) – WW1 Memorial Panel – pre-application decision still awaited. Defer to next meeting;

(vi) Village Shop – update report.

6. **Review of Councillors’ responsibilities**

7. **Grass Cutting**

To consider and award: the contract for grass cutting in 2016.

8. **Ramp**

 To consider: landscaping options by the new ramp.

9. **Bridge surveys**

To report: that BT Bell has been instructed to undertake surveys of the Marchburn Lane bridge and wooden weir footbridge.

10. **Finance**

a) Monthly expenditure

 To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation;
2. an overall review of current budget spending (to be tabled at the meeting).

b) S137 Requests for Funding

 To consider: requests for funding from local voluntary organisations (Paper A).

11. **Budget for next Financial Year**

To receive: for consideration the proposed budget for the next financial year (Paper B – to be tabled).

To resolve: on the Precept to be set.

12. **Policy Documents**

 To receive: for review and approval the following policy documents:

* Health & Safety Policy for the Play Park (Paper C)
* Grant Award Policy (Paper D).

13. **Handyman**

To receive: a report of the Handyman’s work for December.

14. **Planning**

 To report: that the following planning application is under consideration by NCC:

15/03706/ADE – erection of signs by Northumbrian Water. PC – no objection.

15. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

16. **Minor Matters**

(i) Meetings to attend – East Tynedale Forum – 13th January

 (ii) Landslip on footpath to Corbridge

17: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 8th February 2016.

**Correspondence**

*Correspondence received from residents since the November meeting:*

Mrs S Soulsby re landscaping by the ramp

Mrs J Rowntree re edible RM initiative

Mrs L Stephenson re landscaping by the ramp