**BROOMHAUGH & RIDING PARISH COUNCIL**

Dear Councillor

I hereby give you notice that the next meeting of the Parish Council will be held in the Church Cottage, Church Lane, Riding Mill

On Monday 8th February 2016 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 3rd February 2016 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 14th December 2015 be signed as a correct record.

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

(i) Minute 15/102 (ii) - Football field. Update report from Cllr Singer;

(ii) Minute 15/102 (iv) – Play Park. Update from Cllr. Dunhill;

(iii) Minute 15/102(v) – WW1 Memorial Panel. Update from Cllr. Singer and the Clerk;

(iv) Minute 15/102(vii) – The Spinney. Update from the Clerk;

(v) Minute 15/107 – Bridge surveys. To note: that the surveys have been delayed until the March Burn flow rate and level drops sufficiently to allow safe access for the engineers.

(vi) Minute 15/114(ii) – Landslip on footpath to Corbridge. Update from Cllr. Dunhill.

5. **Landscaping by ramp**

 To receive: proposals and costs for landscaping the area around the new ramp (Cllr. Reid).

6. **Threatened legal action against the Parish Council**

 To receive: a report from Cllr. Dunhill.

7. **Tree Survey**

To receive: quotes and appoint consultants to undertake a survey of the trees on PC land (to be tabled).

8. **Vehicle Activated speed signs – maintenance contract.**

 To receive: a report from the Clerk.

9. **Riding Mill Play & Regeneration Group**

To note: that the group has recently met and agreed to open a bank account – a requirement for grant applications. The PC was asked to consider a request to give an initial grant of £100 to the group to help open the account. A further application for funding will be received in due course once the full plans have been agreed and costs established.

10. **Finance**

a) *Monthly expenditure*

 To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation;
2. an overall review of current budget spending (to be tabled at the meeting).

b) *Future Audit Arrangements*

To note: that the current external auditor’s role will finish in 2017. A new audit procurement body has been created – Smaller Authorities’ Audit Appointments Ltd (SLAAA). Councils can make their own audit arrangements or can choose to use the arrangements procured by SLAAA. Further details should be available shortly.

11. **Handyman**

To receive: a report of the Handyman’s work in January and February.

12. **Planning**

 To report:

1. that the following planning applications are under consideration by NCC:

16/00083/FUL – Lyndale, Millfield Road. Extension. PC – no objection

16/00075/FUL - Construction of single storey dwelling, Land south of Tudor Mount, Church Lane – PC – comments re energy efficiency and water runoff. Overall, no objection.

16/00056/FUL – 16 Station Close. Extension

1. that the following planning applications have been approved by NCC

15/04031/COU – Station House, Change of use

15/03706/ADE – Northumbrian Water. Erection of signs

15/04084/LBC – 1 Hollin Hill House. Listed building consent

13. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

14. **Minor Matters**

(i) Opportunity to serve on Broomhaugh First School Board of Governors

 (ii) Water leak, Old Playground

1. Annual Litter pick – to agree a date

15. **Annual Parish Meeting**

 To agree: the date for the annual Parish Meeting and to consider topics to discuss.

16: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 14th March 2016.

**Correspondence**

*Correspondence received from residents since the December meeting:*

Mrs P Milligan re parking and speeding issues, Station Close

Anonymous - Nuisance mail relating to dog fouling