**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill

On Monday 14th March 2016 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 9th March 2016 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Co-option of Councillor**

To resolve: that Mr David McKenzie should be co-opted to serve on the Parish Council.

4. **Register of Interests**

To receive for review and update: each councillor’s Register of Financial and other Interests declaration.

5. **Minutes**

To resolve: that the minutes of the Council meeting held on 8th February 2016 be signed as a correct record.

6. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

1. Minute 16/05 – Landscaping by the ramp. Update from Cllr. Reid;
2. Minute 16/14(ii) – Water Leak, Old Playground. Update from Cllr. Dale;
3. Minute 16/15 – Annual Parish Meeting. To note: that it was not possible to hold the APM during the week commencing 18th April and it is therefore proposed that the meeting be held on Thursday 12th May at 7 pm in the Parish Hall.

5. **Play Park**

To note: any issues raised in the recent quarterly review of the Play Park (Cllr. Dunhill).

6. **Gateway Entrance**

To receive: an update from Cllr. Dale re plans to install a gateway entrance at the eastern end of the village and to confirm the financial contribution from the Parish Council.

7. **Flood Management**

To receive: information from Cllr. Dale re a recent meeting she held with residents affected by flooding at which the County Council, Environment Agency and Northumbrian Water were present.

8. **20 mph limit for Station Close**

To receive: an update from Cllr. Dale re plans to introduce a 20 mph speed limit in Station Close.

9. **Review of Policy Documents**

To review and readopt the following policy documents:

* Financial Risk Assessment (Paper A)
* Asset Register (Paper B)
* B&RPC Continuity Plan (Paper C)

10. **Finance**

*Monthly expenditure*

To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation;
2. an overall review of current budget spending (to be tabled at the meeting).

11. **Allotment Association – Yearly Rent**

To agree: the rent to be charged to the Allotment Association in 2016/17.

12. **Handyman**

To receive: a report of the Handyman’s work in March.

13. **Planning**

To report:

1. that the following planning applications are under consideration by NCC:

16/00169/FUL – Burnside, Riding Mill. Erection of greenhouse in front garden. PC – no objection.

16/00603/FUL – Land NW of Grove Field, Sandy Bank. Construction of 2-storey dwelling and separate garage. PC – still to submit comments.

1. that the following planning applications have been approved by NCC:

None to report

14. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

15. **Minor Matters**

(i) Newsletter

(ii) Shop

16: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 9th May 2016.

***REMINDERS***

***VILLAGE LITTER PICK – Saturday 19th March, 10am outside Parish Hall***

***ANNUAL PARISH MEETING – Thursday 12th May, 7pm Parish Hall***

**Correspondence**

*Correspondence received from residents since the February meeting:*

Mr B Young – FOI request re covenant releases

Dr J Young – FOI request re bank accounts held by the PC

Mrs J Rowntree – Street clutter/Reference booklet published by English Heritage “Save our Streets”