**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill

On Monday 13th November at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 8th November 2017 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 11th September 2017 be signed as a correct record.

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included in this agenda.

1. *Minute 17/75(ii) – Bus shelters*. Update from the Clerk;
2. *Minute 17/75(iii) – Safety mirror the Nick.* Update from the Clerk;
3. *Minute 17/75(vi) – Invasive Plants.* Update from the Clerk;
4. *Minute 17/75(x)- Interpretation Board, The Spinney.* Update from Cllr. Howe;
5. *Minute 17/78 – Play Park.* Update from the Clerk;
6. *Minute 17/79 – Sports Club.* Update from Cllr. Singer and the Clerk;
7. *Minute 17/84(ii) – Internal Auditor.* To report: that Mrs Weatherly has agreed to become the Internal Auditor for the Council;
8. *Minute 17/88(i) – Defibrillator Training.* Update from the Clerk.

5. **County Councillor Report**

To receive: a report from Cllr. Dale on matters of interest not included elsewhere on the agenda.

6. **Marchburn Lane bridge and weir footbridge repairs**

To receive: a report on repair work to Marchburn Lane Bridge and the weir footbridge (Cllr. Howe). Discussion to include:

1. a review of the costs (Paper A);
2. planting requirements for the wooden planters and their upkeep;
3. future inspection regime for both Millfield Road bridge and Marchburn Lane bridge;
4. whether to look into the practicalities of establishing a sinking fund for the future repair/replacement of the bridges.

7. **War Memorial Panel**

To receive: an update report on the installation of the memorial panel in the Parish Hall including a review of the restoration costs (Paper B).

8. **General Village Maintenance**

(i) *General maintenance issues to consider:*

(a) Trees. Update from Clerk.

To note: that a review of woodlands was undertaken on 6th November 2017 and future trees to fell/remove dead wood from were identified. A quote for the work would be received in due course;

(b) State of pavement along Main Road;

(c) Safety mirror to aid drivers exiting from Dene Terrace. To consider: installing a new mirror.

(ii) To consider: grass cutting arrangements for 2018-2020.

(iii) To consider: whether to renew the maintenance contract with Swarco for the speed activated signs.

9. **Yearly grants / S137 donations**

(i) To consider: awarding the Sports Club a yearly grant to cover costs such as grass cutting, insurance and water charges (Cllr. Singer) (Paper C).

(ii) To approve: a donation of £60 to the Royal British Legion.

(ii) To approve: a request from the Allotment Association to refund their insurance payment.

(iii) To note: funding requests from other bodies will be considered at the December meeting.

10. M**onthly Accounts**

(i) *Monthly accounts*

To receive for approval:

(a) a summary of payments for authorisation and the bank reconciliation (Paper D);

(b) an overall review of current budget spending (Paper E).

(ii) *Yearly Budget*

To note: that the yearly budget will be set at next month’s meeting. Any ideas for capital expenditure projects should be notified to the Clerk in advance.

11. **Handyman**

To receive: a report of the Handyman’s work for October and November.

12. **Planning**

To report:

1. that the following planning applications are under consideration by NCC:

* 17/03218/FUL: Osbit Power, Broomhaugh House. Extension to offices and retention of mobile offices. PC – no objection;
* 17/03473/VARYCO – 4 St James’ Close. Variation of conditions. PC – No objection;
* 17/02952/FUL – St Cloud, Church Lane. Garden terracing. PC –no objection;
* 17/03800/FUL – 5 Dene Terrace. 2-storey extension to rear and side. Resubmission;
* 17/03917/FUL – White Hemmels. Re-submission of earlier application with application for change of use;
* 17/04002/FUL – Riding Cottage. Single storey side and double storey rear extension.
* 17/03479/PRUTPO – Removal of limbs from oak trees opposite Broomhaugh First School. Application submitted by PC.

1. that the following planning applications have been considered by NCC and granted permission:

* 17/02636/FUL: White Hemmels – redevelopment of barn, extension and conversion of outbuilding to gym;
* 17/02710/FUL: Land south of Tudor Mount, Church Lane. Construction of single, 4 bedroomed detached dwelling with detached double garage;
* 17/02800/FUL: Land east of South Close, Sandy Bank. Construction of two-storey house and detached double garage;
* 17/03195/FELTPO - 8 Hollin Hill Terrace. Fell tree/work to 8 others;
* 17/03219/FUL – 2 Mill View, Mill Close. Extension to side and rear.

1. That the following planning application has been considered by NCC and refused permission:

* 17/02799/FUL: Land west of the Beaches, Sandy Bank. Construction of two-storey house and detached double garage. Appeal submitted.

13. **Consultations**

To report: that the County Council is holding a consultation on their Special Educational Needs School Place Planning Strategy. Consultation closing date: 8th December 2017.

14. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

15. **Minor Matters**

(i) Stepping Stones, Broomhaugh woods;

(ii) Graveyard.

16: **Date of Future Meeting**

To resolve: that the next meeting of the Council should be held on Monday 11th December 2017.

**Correspondence**

Mrs L Stephenson – turning point in Millfield Road

Mrs E Downs on behalf of the Marchburn Lane Residents’ Association – newly installed planters