**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill

On Monday 18th June 2018 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 13th June 2018 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Delegation of responsibilities**

To review and update: the current list of responsibilities delegated to individual councillors.

4. **Minutes**

To resolve: that the minutes of the Council meeting held on 17th May 2018 be signed as a correct record.

5. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included on this agenda.

1. *Minute 18/44(i) – relocation of bus stop sign*. Still outstanding – defer to future meeting.
2. *Minute 18/44(iv) – Play Park*. Update from Cllr. Dunhill
3. *Minute 18/46 – Street light Marchburn Lane.* Update from Cllr. Dunhill.
4. *Minute 18/47 – Repairs to the Old Playground.* Update from the Clerk.
5. *Minute 18/53 (d) – Annual grant to the Sports Club*. Update from Cllr. Singer
6. *Minute 18/56 – War Memorial Cleaning*. Update from Cllr. Singer

6. **County Councillor Report**

To receive: a report from Cllr. Dale on matters of interest relating to the village not included elsewhere on the agenda.

7. **Millfield Road Bridge Inspection Report**

To receive: a copy of the Millfield Road bridge inspection report prepared by BT Bell, Consulting engineers, and to consider any repairs or general maintenance required (Paper A - report circulated in advance of the meeting).

8. **Fish Easement at the Weir**

To receive: an update from the Clerk on the work the Tyne Rivers Trust proposes to undertake at the weir and to resolve on whether to make a contribution to the costs. The TRT suggests a contribution of £1900 which equates to 28% of the total cost of the project and would help meet match funding requirements.

9. **Handyman contract**

To receive: a copy of the draft “Handyman” Contract for discussion and approval. The closing date for the receipt of tenders will be 31st August in order that the contract can be awarded at the September PC meeting (Paper B).

10. **Review of current Policy Document**

To review and reapprove the following Policy Documents:

* Complaints Policy (Paper C)
* Vexatious Communications Policy (Paper D)

11. **General Village Maintenance**

To note: any issues of concern.

12. **Finance - Monthly accounts**

To receive for approval:

(i) a summary of payments for authorisation and the bank reconciliation (Paper E(i));

(ii) an overall review of current budget spending (Paper E(ii)).

13. **Planning**

To report: that there are no new planning applications under consideration by NCC, nor any which have been approved.

14. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

15. **Minor Matters**

(i) Future newsletter

16: **Date of Future Meeting**

To resolve: that the next meeting of the Parish Council should be held on Monday 10th September 2018.

*Correspondence:*

Mr Neil Turner – resurfacing work and street light, Marchburn Lane