**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give you notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill

On Monday 1st October 2018 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 26th September 2018 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Co-option of Councillor**

To resolve: that Mrs Christine Howe should be co-opted to serve on the Parish Council.

4. **Minutes**

To resolve: that the minutes of the Council meeting held on 18th June 2018 be signed as a correct record.

5. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included on this agenda.

1. *Minutes 18/62(ii) – Play Park.* Update from Cllr. Dunhill including a summary of the comments received following the annual RoSPA inspection;
2. *Minute 18/62(iii) –* Streetlight, Marchburn Lane. To consider: the response from the Marchburn Lane Residents’ Association and to agree on whether to install a new streetlight;
3. *Minute 18/62(iv) – Old Playground repairs.* To report: that the repairs have been completed;
4. *Minute 18/62(vi) – War Memorial cleaning*. To report: that the cleaning has been undertaken and that minor repairs to the paving surrounding it would be completed shortly;
5. *Minute 18/65 – Fish easement at the weir.* To report: that the Tyne Rivers Trust has been unsuccessful in securing funding from the Environment Agency for this project and it cannot therefore proceed at this time;
6. *18/72(i) – Newsletter*. To report: that issue 4 was printed and circulated in August.

6. **County Councillor Report**

To receive: a report from Cllr. Dale on matters of interest relating to the village not included elsewhere on the agenda.

7. **School Bus Drop Off issues**

To note: concerns re changes to the school bus drop off point and to consider alternatives including changes to parking in the Old Playground or funding a school crossing patrol officer.

8. **Sports Club**

To note:

1. Residents concerns re behaviour of people using the football field/damage to property etc.;
2. Issues with the S106 funding application for the new pavilion and to consider what assistance the PC can offer.

9. **Millfield Road Bridge Repairs**

To agree: that the PC should appoint BT Bell to oversee any repair work to Millfield Road bridge and to review costs.

10. **Handyman contract**

To review: the tenders received and to appoint a village handyman.

11. **Tree work**

To review: quotes and appoint a tree surgeon to undertake various tree works.

12. **General Village Maintenance**

To note: any issues of concern.

13. **Local Transport Plan Programme 2019-20**

To note: that the following three priorities were submitted to the County Council for consideration in next year’s LTP:

1. Installation of a pedestrian crossing on the main road;
2. Pedestrian and cyclist road safety improvements between Stocksfield and Riding Mill;
3. A safe footpath/cycleway from Riding Mill to Corbridge.

14. **Consultations**

To note: the following consultation and agree if a response is necessary:

* Council Tax Support Scheme – response required by 2nd November.

15. **Finance**

(a) Yearly Audited Accounts

(i) To receive for approval: the final audited accounts for 2017/18.

(ii) To confirm: the re-appointment of Mrs Margaret Weatherley as Internal Auditor.

(b) Monthly accounts:

To receive for approval:

(i) a summary of payments for authorisation and the bank reconciliation

(ii) an overall review of current budget spending.

16. **Clerk’s Appraisal**

To approve: the Clerk’s yearly pay award following the outcome of her appraisal undertaken in July.

17. **Planning**

To report:

1. that the following planning applications are under consideration by NCC:

* 18/02842/FUL – 3 Church Close. Single storey extension and alterations to the roof. PC – no objection;
* 18/3003/PRUTPO – 11 Church Close. Removal of deadwood from oak tree. PC – no objection.

1. that the following planning applications have been approved by NCC:

* 18/01102/FUL & 18/01103/LBC – West Cottage, Shepherds Dene. Single storey kitchen extension;
* 18/01568/FELTPO – land west of West Cottage, Hollin Hill Terrace. Removal of tree;
* 18/01612/FUL – Swallow Cottage, Sandy Bank – erection of detached garage;
* 18/02267/FUL – 1 Oaklands Rise – side extension linking to garage. PC – no objection;
* 18/02429/FELTPO – The Grange, 9 Riding Grange. Various tree works. PC – no objection;
* 18/02574/LBC – cleaning of War Memorial. (PC was applicant).

18. **Meetings to attend**

* Annual Town & Parish Council Conference – Thursday 11th October, 4-6 pm, County Hall;
* Joint meetings with Town/Parish Councils – Tynedale Area. 6 pm, Tuesday 9th October, Hexham;
* Tyne Valley Community Rail Partnership – AGM. 4pm, Thursday 18th October, Haltwhistle.

19. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

20. **Minor Matters**

(i) WW1 Commemorations / rededication of memorial panel;

(ii) Pre-school garden;

1. Change to refuse collection dates

21: **Date of Future Meeting**

To resolve: that the next meeting of the Parish Council should be held on Monday 12th November 2018.

*Correspondence:*

Mr Lisgo – sports field disturbance

Mr Baird – sports field disturbance

Mrs Rowntree –boundary wall at Allotments

Mr Stephenson – Japanese Knotweed, Millfield Road