**BROOMHAUGH & RIDING PARISH COUNCIL**

Dear Councillor

I hereby give you notice that the next meeting of the Parish Council will be held in the Supper Room, Parish Hall, Millfield Road, Riding Mill

On Monday 12th November 2018 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 7th November 2018 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Co-option of Councillors**

To resolve: that Mrs Pam Bridges and Mrs Pauline Mulholland should be co-opted to serve on the Parish Council.

4. **Delegation of Responsibilities**

To review: councillors’ responsibilities and reallocate as necessary.

5. **Minutes**

To resolve: that the minutes of the Council meeting held on 1st October 2018 be signed as a correct record.

6. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included on this agenda.

1. *Minutes 18/79 – Sports Club.* Update from Cllr. Singer and the Clerk and to approve a sign to be displayed at the entrance to the sports field;
2. *Minute 18/80 – Millfield Road Bridge*. Update from the Clerk;
3. *18/91(ii) – Pre-school garden.* Update from the Clerk;
4. *18/91(iii) – Changes to refuse collection routes and dates*. To note: that refuse collection days will not change in Riding Mill although collection times might be earlier;
5. *18/93 – School bus drop-off issues*. Update from Cllr. Dale and the Clerk.

7. **County Councillor Report**

 To receive: a report from Cllr. Dale on matters of interest relating to the village not included elsewhere on the agenda.

8. **Restoration of former Mill Pond**

 To receive: a paper outlining the initial discussions held with the Tyne Rivers Trust re the possible restoration of the former mill pond in Marchburn Lane (Paper A).

9. **Handyman**

 To receive: a summary of the work undertaken by the handyman and to approve a regular standing order payment for his services.

10. **General Village Maintenance**

 To note: any issues of concern and to receive a report from the Clerk on recent tree works undertaken.

11. **Finance**

 (a) *Monthly accounts:*

 To receive for approval:

(i) a summary of payments for authorisation and the bank reconciliation (Paper B);

(ii) an overall review of current budget spending (Paper C).

(b) *Yearly Budget*

To note: that the yearly budget will be set at next month’s meeting. Any ideas for capital expenditure projects should be notified to the Clerk in advance.

(c) *S137 Grants*

 (i) To approve: a donation to the Royal British Legion.

(ii) To note: funding requests from other bodies will be considered at the December meeting.

12. **Planning**

 To report:

1. that the following planning application is under consideration by NCC:
* 18/03752/PRUTPO – Holmfield, Sandy Bank. Tree works.
1. that the following planning applications have been approved by NCC:
* 18/02842/FUL – 3 Church Close. Single storey extension and alterations to the roof;
* 18/3003/PRUTPO – 11 Church Close. Removal of deadwood from oak tree.

13. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

14. **Minor Matters**

 (i) WW1 Commemorations

15: **Date of Future Meeting**

To resolve: that the next meeting of the Parish Council should be held on Monday 10th December 2018.

*Correspondence:*

Mr M Baird – sports field disturbance

Mrs E Raeburn – retaining walls in the edible garden