**BROOMHAUGH & RIDING PARISH COUNCIL**

I hereby give notice that the next meeting of the Parish Council will be held in Church Cottage, Church Lane, Riding Mill

On Monday 10th December 2018 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15pm and members of the public may put questions to the Council from 7.30-7.45pm.

**Dated: 5th December 2018 Catherine Harrison, Parish Clerk**

# AGENDA

# 1. Apologies for Absence

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Co-option of Councillor**

To resolve: that Mrs Janet Padgett should be co-opted to serve on the Parish Council.

4. **Minutes**

To resolve: that the minutes of the Council meeting held on 12th November 2018 be signed as a correct record.

5. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included on this agenda.

1. *Minute 18/100(i) – Sports Club sign / S106 funding*. Update from Cllr. Singer and the Clerk;
2. *Minutes 18/100(ii) – School bus drop off issues.* Update from Cllr. Dale - deferred to a future meeting.

6. **County Councillor Report**

 To receive: a written report from Cllr. Dale on matters of interest relating to the village not included elsewhere on the agenda (Paper A).

7. **Budget for next Financial Year**

To receive: for consideration the proposed budget for the next financial year (Paper B – to be tabled at the meeting).

To resolve: on the Precept to be set.

8. **Finance**

a) *Monthly expenditure*

 To receive for approval:

1. a summary of payments for authorisation and the bank reconciliation (Paper C)
2. an overall review of current budget spending (Paper D).

b) *S137 Requests for Funding*

 To consider: requests for funding from local voluntary organisations (Paper E)

9. **Policy Review**

 To receive: for review and re-adoption the following policy document:

* Health & Safety Policy – Play Park (Paper F).

10. **Review of Assets**

 To note: that Cllrs. Dunhill and Howe have completed a review of the PC’s assets and a list of tasks to be undertaken identified.

11. **Christmas Tree**

 To resolve: whether to erect a village Christmas tree and to review associated costs.

12. **Handyman**

To receive: a report of the Handyman’s work for November/December.

13. **General Village Maintenance**

 To note: any issues of concern.

14. **Consultations**

 To note: the following consultation and agree if a response is necessary:

* Consultation of car parking charges at selected coastal locations and railway stations. Response required by 7th January 2019.

15. **Planning**

 To report:

1. that the following planning applications are under consideration by NCC:
* 18/04089/PRUTPO – Tinklers Gill, Oaklands. Tree works – reduce Norway Maple.
* 18/03752/PRUTPO – Holmfield, Sandy Bank. Tree works – reduce Oak and beech trees. PC – no objection.
* 18/03888/LBC – Thirlwell, Broomhaugh. Replacement of sash windows and changes to internal layout. PC – no objection.
1. that the following planning application has been approved by NCC:
* 18/03456/PRUTPO – Glenbrook, Oaklands. Tree works.

16. **Correspondence**

 To consider: any correspondence issues not covered elsewhere on the agenda.

17. **Minor Matters**

 (i) Flood plan/meeting with Environment Agency;

 (ii) Tennis Club – new lease

18: **Date of Future Meeting**

To resolve: that the next meeting of the Parish Council should be held on Monday 11th February 2019.

*Correspondence:*

*Mrs L Stephenson – sign at the Sports Field*