

BROOMHAUGH & RIDING PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of Broomhaugh & Riding Parish Council for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Date of Meeting: Monday 14th September 2020
Time: 7.45 pm

This meeting will be a hybrid meeting. If you wish, you can attend in person at the Parish Hall, Millfield Road. Social-distancing will be observed and there will be limited capacity for members of the public to observe. Alternatively, you can attend online via Zoom – details below.

Questions from the public will be answered from 7.30 pm. Questions to County Councillor Anne Dale will be answered from 7.15 pm.



Catherine Harrison
Parish Clerk
9th September 2020

LOGIN: To join please click on the following link:

<https://us02web.zoom.us/j/84704861465?pwd=WkNNRVMrSUE3Y3pJc3pseENpUE43dz09>

Meeting ID: 847 0486 1465

Passcode: 249812

You can also join by phone:

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 847 0486 1465 Password: 249812

A limit of 10 parishioners may attend the meeting in person and must follow social distancing regulations. To reserve one of these places, please contact the Clerk as soon as possible. It is also possible to observe the meeting via Zoom using the link above or contact the Clerk so that an email link can be sent to you ridingmillclerk@gmail.com.

Questions will be taken from 7.30 pm until 7.45 pm and preferably should be submitted to the Clerk by 12 noon on Monday 14th September in case of technical difficulties with the Zoom link. Anyone asking questions via Zoom must clearly identify themselves.

AGENDA

1. **Apologies for Absence**
2. **Co-option to the Council**
 - (i) To consider: an application for the Casual Vacancy on the Council and to co-opt a new councillor.
 - (ii) To receive: the signed Acceptance of Office form from the newly co-opted councillor.
3. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. **Minutes**

To resolve: that the minutes of the Council meeting held on 13th July 2020 be signed as a correct record.
5. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included elsewhere on the agenda.

 - (i) *Minute 20/52(i) – Village Response to Coronavirus.* To receive: an update from the Clerk.
 - (ii) *Minute 20/52(iv) – Styford Estate Woodland Management plan.* To note: that Cllr. Howe and the Clerk met with the land agent for the Styford Estate to discuss invasive species;
 - (iii) *Minute 20/54 – Play Park.* To note: that the Play Park has reopened following the closure due to Covid 19. Signage has been installed and the Play Park thoroughly inspected before reopening. It has been noted that the Play Park is busy with perhaps more users than the PC recommended but no issues or concerns have been reported from parents;
 - (iv) *Minute 20/55 – Mill Pond restoration.* To note: that the soil sample testing would be undertaken shortly;
 - (v) *Minutes 20/59(ii) – Footpaths.* To note: that Cllr. Dunhill met with Cllr. Dale and the County Council Footpaths Officer and has raised the issue of the broken stiles directly with him;
 - (vi) *Minute 20/64(iii) – Himalayan Balsam.* To note: that the Clerk was in touch with Jenny Elliott, the Volunteer Coordinator at the Tyne Rivers Trust, who has offered to review the problem areas in the village and advise how TRT volunteers could help;
 - (vii) *Minute 20/65(i) – Newsletter.* To note: that the yearly newsletter has been delivered to all households in the village;
 - (viii) *Minute 20/65(ii) – Local Plan.* To note: that councillors have decided not to make any comments on the additional evidence requested by the Local Plan Inspector.
6. **County Councillor Report**

To receive: a report from Cllr. Dale on matters of interest relating to the village not included elsewhere on the agenda.
7. **Neighbourhood Plan**

To consider: whether the PC should develop a neighbourhood plan (Cllr. Howe).
8. **Fold House**

To receive for approval: a paper outlining the planning subgroup's response to planning application 20/01932/FUL – erection of a single dwelling with an annex and ancillary accommodation to the rear (Paper A);
9. **Tennis Club sign**
 - (i) To report: that the Tennis Club has received planning approval to erect a club sign on Millfield Road and a banner on the netting by the double courts;
 - (ii) To approve: the final design of the sign to be erected on parish council land (Paper B).
10. **Local Transport Plan Programme 2021-22**

To consider: the priorities to be submitted to the County Council. Response required by 11th October.

11. **Climate Change**

(i) *Local Electricity Bill.*

The PC has been asked to support the Local Electricity Bill which would allow consumers to purchase electricity from local community energy groups. The PC is asked to approve the following:

Broomhaugh & Riding Parish Council

(a) *notes that the Local Electricity Bill*

- *aims to address the current situation, whereby the very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,*
- *if made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation and empower councils, together with their communities, to sell locally generated renewable electricity directly to local people, businesses and organisations, and*
- *would result in revenues received by councils or community organisations that chose to set up local renewable electricity companies, which could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities;*

(b) *accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 187 MPs; and*

(c) *further resolves to write to the local MP asking them to support the Bill in Parliament and to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support.*

(ii) To note: any other issues/developments.

12. **Tree work**

(i) To note: details of recent work by the tree surgeon;

(ii) To consider: the issue of ash tree dieback which appears to be widespread throughout the village;

(iii) To consider: a request from a resident asking that sapling trees be removed from the boundary of the allotments by Railway Cottages.

13. **General Village Maintenance**

(i) Handyman. To note: the handyman's recent work;

(ii) Additional tasks: overgrowing ivy from the allotments on the footpath to the station;

(iii) Litter Pick

(iv) Any other issues

14. **Review of current Policy Document**

Review of GDPR documents to be deferred to the November meeting.

15. **Finance**

(i) Yearly Audited Accounts

(a) To receive for approval: the final audited accounts for 2019/20, including a copy of the External Auditor Certificate(Paper C).

(b) To confirm: the re-appointment of Mrs Margaret Weatherley as Internal Auditor.

(ii) Monthly accounts:

To receive for approval:

(a) a summary of payments for authorisation and the bank reconciliation (Paper D(i));

(b) an overall review of current budget spending (Paper D(ii)).

16. **Clerk's Appraisal**

To note:

- (i) that the Clerk's yearly appraisal was undertaken recently and to consider any pay award recommendation.
- (ii) that a new salary scale has recently come into effect which was to be backdated to April 2020.

17. **Planning**

To note:

- (i) that the following planning applications are under consideration by NCC:
 - 20/02137/FUL – Dene Lodge. Ground and first floor extensions. Construction of a raised terrace. PC – no objection;
 - 20/02121/FUL – Hazel Rigg, Millfield Road. Single storey extension. Removal of entrance porch. PC – no objection;
 - 20/02293/FUL – Brookside, Millfield Road. Single storey garden room. PC – no objection;
 - 20/02393/FUL – Dower House West. Erection of timber cabin in garden. PC – no objection;
 - 20/02201/LBC – 3 Hollin Hill Terrace. Listed building consent for new fitted kitchen and removal of old. PC – no objection;
 - 20/01932/FUL – Land south of Church Lane. Erection of single dwelling with annex and ancillary accommodation. See item 8;
 - 20/02102/FUL – Galena House, Main Road. Rear extension and alteration to garage. PC – under consideration;
 - 20/02537/FUL – Dower Green. Construction of extension to front elevation. PC – under consideration.
- (ii) that the following planning application has been approved by NCC:
 - 20/01237/ADE – Tennis Club, Millfield Road. Tennis Club signage.

18. **Meetings to attend**

- NALC AGM – to be held via Zoom. 10 am, Saturday 3rd October.
- Tyne Valley Community Rail Partnership AGM – to be held via Zoom. 4 pm, Tuesday 20th October.

19. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

20. **Minor Matters**

- (i) Request for litter bin at the station

21: **Date of Future Meeting**

Monday 9th November – venue to be confirmed.

Residents' Correspondence:

Kuldip Chexal – dog fouling

Anne Jones – Ash tree dieback

Neil Turner – Bridges sinking fund

Eddie Nickson – saplings at allotments

Ann Gerrish – village maintenance

* Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No. 392

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No. 392, this meeting can be conducted "online". Any members of the public who also wish to attend on this basis please follow the link at the top of the agenda or contact the Clerk so that arrangements may be made for them.