

BROOMHAUGH & RIDING PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of Broomhaugh & Riding Parish Council for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Date of Meeting: Monday 12th July 2021
Time: 7.45 pm

This meeting will be a hybrid meeting. If you wish, you can attend in person at the Parish Hall, Millfield Road. Social-distancing will be required and there will be limited capacity for members of the public to observe. Alternatively, you can attend online via Zoom – details below.

Questions from the public will be answered from 7.30 pm.



Catherine Harrison
Parish Clerk
7th July 2021

LOGIN: To join please click on the following link:

<https://us02web.zoom.us/j/84996861394?pwd=dGxUVVJLaUZNNnA0a0E1L0RfK3RtZz09>

Meeting ID: 849 9686 1394 Passcode: 470844

Or via phone using one of the following numbers and entering the ID and passcode above:

+44 203 901 7895

+44 208 080 6591

A limit of 15 parishioners may attend the meeting in person and must follow social distancing guidelines. To reserve one of these places or to be sent the Zoom link via email, please contact the Clerk as soon as possible (ridingmillclerk@gmail.com or 682348). Please note: the sound quality of the Zoom meeting can be poor in the hall.

Questions will be taken from 7.30 pm until 7.45 pm and preferably should be submitted to the Clerk by 12 noon on Monday 12th July in case of technical difficulties with the Zoom link. Anyone asking questions via Zoom must clearly identify themselves.

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests**
To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **Minutes**
To resolve: that the minutes of the Council meeting held on 10th May 2021 be signed as a correct record (Paper A).
4. **Matters Arising**
To report: on matters arising from the previous Minutes excluding those included elsewhere on the agenda.
 - (i) *Minute 21/45(i) – cars parking on grassed areas.* Update from Cllr. Dale;

- (ii) *Minute 21/45(vi) – Survey of trees.* Report awaited. Deferred to a further meeting;
- (iii) *Minute 21/46 – Maintenance of stiles.* Update from Cllr. Dale;
- (iv) *Minute 21/50 – Heritage Trail.* Update from the Clerk.

5. **County Councillor Report**

To receive: a report on matters of interest relating to the village.

6. **Stability of bankside in Marchburn Woods**

To discuss: the stability of the bankside and to agree on what actions should be taken.

7. **Neighbourhood Plan**

- (i) To receive: an update report from Cllrs. Howe and Irwin;
- (ii) To note: the successful grant application to Locality for £9044;
- (iii) To ratify: the decision of the Steering Group to appoint Jo-Anne Garrick as the consultant to provide planning support during development of the neighbourhood plan.

8. **Climate Change**

To receive: for consideration a paper prepared by Cllr. Irwin outlining a potential renewable energy and climate action plan (Paper B).

9. **Sports Club**

To receive: an update report from Cllr. Howe on the progress of building work and other matters including the discovery of a septic tank and to consider any additional work which may now be necessary. The PC will also consider the award of a yearly grant if the accounts are submitted in advance of the meeting.

10. **Spinney Improvements**

To receive: a paper outlining costs for proposed improvement works to the Spinney (Paper C).

11. **Review of current Policy Documents**

To review and reapprove the following Policy Documents:

- the Business Continuity Plan (Paper D)
- the Financial Risk Assessment including supplementary paper (Papers Ei + Eii)

12. **Consultations**

To note: that the County Council is consulting on proposed modifications to the Northumberland Local Plan. Responses are required by Wednesday 4th August. The [Schedule of Proposed Main Modifications](https://northumberland-consult.objective.co.uk/portal/planning/localplan/main-mods) can be viewed on the County Council's examination website at: <https://northumberland-consult.objective.co.uk/portal/planning/localplan/main-mods>.

13. **Finance**

Monthly accounts - to receive for approval:

- (i) a summary of payments for authorisation and the bank reconciliation (Paper Fi);
- (ii) an overall review of current budget spending (Paper Fii)

14. **General Village Maintenance**

- (i) Handyman. To note: the handyman's work in June and July
- (ii) Maintenance of Trees, in particular ash trees
- (iii) Play park – to note the annual inspection report (previously circulated)
- (iv) Damage to bus shelter
- (v) Weeds
- (vi) Land opposite the Old Tavern
- (vii) Any other issues

15. **Planning**

(a) Planning applications

- (i) To report: that the following planning applications are under consideration by NCC:
 - 21/01502/FUL – West Lodge, Millfield Road. Demolition of outhouse and construction of single storey rear extension. PC – no objection;

- 21/01496/FUL – Whitewood, Sandy Bank. Construction of two storey extension, 1st floor side extension and single storey rear extension. PC – comments submitted re the sustainability of the uPVC cladding and a request for improved energy efficiency to be incorporated into the plans;
- 21/01688/FUL – 8 Hollin Hill Terrace. Retrospective permission for installation of a new boiler and minor internal building works. PC – no objection;
- 21/02077/FUL – Land south east of the Manor House. Proposed construction of 12 dwellings, creation of new access, car parking and soakaways. PC – objection;
- 21/02027/FUL – Wentworth Grange. Renovation of dementia unit. PC – no objection although would like to see the work improve the energy performance of the building;
- 21/02321/FELTPO – The Vicarage. Removal of ash tree. PC – no objection
- 21/02165/ADE – advertisement consent for two new information boards and leaflet dispensers. PC is the applicant.

- (ii) To report: that the following planning applications have been approved by NCC:
- 21/01481/FUL – Swallow Cottage, Sandy Bank. Construction of detached garage;
 - 21/01597/FELTPO – Millstones, Mill Close. Removal of ash tree.

- (b) Fold House (20/01932/FUL)

To note: that an appeal has been submitted to the Planning Inspectorate. The PC will be invited to comment once a start letter has been issued.

16. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

17. **Minor Matters**

- (i) Himalayan Balsam
(ii) Newsletter

18. **Date of Future Meeting**

Monday 13th September 2021

19. **Confidential Matters:** Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item (1. To review: The Clerk's yearly appraisal and to consider any pay award recommendation and possible increase of contract hours).

Correspondence:

Mr T Leighton – pavement parking

Mr A Pryor – Rotary Club donation of oak trees