

BROOMHAUGH & RIDING PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of Broomhaugh & Riding Parish Council for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Date of Meeting: Monday 13th September 2021
Time: 7.45 pm

The meeting will be held in St James Church, Church Lane.

Questions from the public will be answered from 7.30 pm. County Cllr. Dale will take questions from the public from 7.15 pm.



Catherine Harrison, Parish Clerk
8th September 2021

AGENDA

1. **Apologies for Absence**

2. **Declaration of Interests**

To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **Minutes**

To resolve: that the minutes of the Council meeting held on 12th July 2021 be signed as a correct record (Paper A).

4. **Matters Arising**

To report: on matters arising from the previous Minutes excluding those included elsewhere on the agenda.

- (i) *Minute 21/61(i) – Cars parking on grassed areas.* Update from Cllr. Dale;
- (ii) *Minute 21/61(ii) – Survey of trees.* Report awaited – defer to a future meeting;
- (iii) *Minute 21/66 – Financial Risk assessment – safeguards to ensure adherence to grant conditions;*
- (iv) *Minute 21/73(ii) – Offer of donation of oak trees from Hexham Rotary Club.* Update from the Clerk.

5. **County Councillor Report**

To receive: a report on matters of interest relating to the village.

6. **Neighbourhood Plan**

To receive: an update report from Cllrs. Howe and Irwin,

7. **Sports Club**

To receive: an update report from Cllrs. Howe and Singer on the following issues:

- Progress of building work including removal of asbestos and damage to gatepost including possible costs;
- Ratification of decision to install a concrete path to aid disabled access from the roadway to the disabled ramp as requested by the building inspector;
- Request to install decking;
- Report from Sports Club meeting;
- Maintenance of football field;
- Application for a Club certificate to serve alcohol;
- Yearly accounts/ PC grant.

8. **Climate Change**
To consider: any current issues.
9. **Local Transport Plan Programme 2022-23**
To consider: the priorities to be submitted to the County Council. Response required by 8th October.
10. **Review of current Policy Documents**
To review and reapprove the following Policy Documents:
 - *Internal Control procedures (Paper Bi)*
 - *Internal Audit policy (Paper Bii)*
 - *Grant Award Policy (Paper Biii)*
11. **Finance**
 (i) Yearly Audited Accounts
 (a) To receive for approval: the final audited accounts for 2020/21, including a copy of the External Auditor Certificate and updated accounting statement (Paper C).
 (b) To confirm: the re-appointment of Mrs Margaret Weatherley as Internal Auditor.

 (ii) Monthly accounts:
 To receive for approval:
 (a) a summary of payments for authorisation and the bank reconciliation (Paper D(i));
 (b) an overall review of current budget spending (Paper D(ii)).
12. **Tennis Club entrance**
To review the quotes for paving work to the entrance to the tennis courts on Millfield Road and to agree how much to contribute to the work as previously approved.
13. **Mill Pond**
To note: the recent work to the area by the Mill Pond by Tyne Rivers Trust volunteers
14. **General Village Maintenance**
 (i) Handyman. To note: the handyman's work in August ;
 (ii) Natural Ability Handyman Services – update from Clerk;
 (iii) Repairs to play park;
 (iv) Request to tidy the area behind the paling fence on Millfield Road;
 (v) Request to install a litter bin near Broomhaugh roundabout;
 (vi) Any other issues.
15. **Planning**
 (a) Planning applications
 (i) To report: that the following planning applications are under consideration by NCC:
 ● 21/0333/FUL – Horndon House, Long Rigg. 1st floor side extension, replacement porch, rear single storey extension, rendering of all walls;
 ● 21/03054/FELTPO – Wentworth Grange Nursing Home. Tree works. PC – no objection but would encourage the planting of replacement trees.

 (ii) To report: that the following planning applications have been approved by NCC:
 ● 21.02321/FELTPO – The Vicarage. Tree works.
 ● 21/00807/FUL – Land south of Tudor Mount, Church Lane. Construction of 3-bedroomed bungalow.
16. **Correspondence**
To consider: any correspondence issues not covered elsewhere on the agenda.
17. **Minor Matters**
18. **Date of Future Meeting** – to agree possible dates: Monday 8th or Wednesday 10th November 2021