

BROOMHAUGH & RIDING PARISH COUNCIL

Dear Councillor

I hereby give you notice that the next meeting and the AGM of the Parish Council will be held in **CHURCH COTTAGE**, Church Lane, Riding Mill

On Monday 15th May 2023 at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15 pm and members of the public may put questions to the Council from 7.30-7.45 pm.

Dated: 10th May 2023

Catherine Harrison, Parish Clerk

AGENDA

1. **Apologies for Absence**
2. **Notice of Resignation**
To report: that Councillor Pam Bridges has resigned from the Parish Council
3. **Election of Chair and Vice-Chair**
Chair to sign Declaration of Acceptance of Office for the position.
4. **Declaration of Interests**
To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
5. **Delegation of responsibilities**
To review and update: the current list of responsibilities delegated to individual councillors (Paper A).
6. **Standing Orders/Financial Regulations/Code of Conduct**
To receive: for review and re-adoption:
 - Standing Orders (Paper B)
 - Financial Regulations (Paper C)
 - Code of Conduct (Paper D)
7. **Minutes**
To resolve: that the minutes of the Council meeting held on 17th April 2023 be signed as a correct record (Paper E).
8. **Matters Arising**
To report: on matters arising from the previous meeting, excluding those included elsewhere on the agenda.
 - (i) *Minute 23/48 – Defibrillator Provision in the Parish.* Update from the Clerk;
 - (ii) *Minute 23/51(ii) – Dene Terrace Project.* Update from the Clerk.
9. **County Councillor Report**
To receive: a report on matters of interest relating to the village.
10. **Neighbourhood Plan**
To note: any current developments.
11. **Weir Footbridge**
To receive: an update from the Clerk and to ratify the appointment of the contractor including to resolve that Standing Orders should be suspended in order to only consider one quote due to the availability of specialist contractors in this area.
12. **Play Park Update**
To review: work undertaken to date.
13. **Tennis Club**
To report: on a meeting held with Tennis Club representatives.
14. **Northumberland Electoral Review**
To note: that the Local Government Boundary Commission for England has proposed new electoral arrangements for Northumberland including the suggestion that the parish of

Broomhaugh & Riding should move to the Corbridge division rather than remaining in Stocksfield. The proposals are open to consultation until 10th July 2023 (more details are available on the PC's website).

15. **Climate Change**

To note: any current issues.

16. **Finance**

a) *Annual Governance and Accountability Return for 2022/2023*

- (i) To receive and note the report from the Internal Auditor, Mrs Margaret Weatherley (Paper Fi);
- (ii) To approve: the Annual Governance Statement (Paper Fii)
- (iii) To approve the draft annual accounts for 2022/23 (Paper Fiii)
- (iv) To approve the Accounting Statement and Explanation of Variances (Paper Fiv)
- (v) To note: that the Dates for the Exercise of Electors' Rights to view the accounts will be from Monday 12th June until Friday 21st July.

b) *Annual grant to the VHT*

To approve: the annual grant to the Village Hall Trust.

c) Grant to support Coronation event held by the Scouts

d) *Insurance*

- (i) To note: the insurance premium for 2023/24. NB: the PC signed up to a 3-year agreement – this is the final year of the agreement
- (ii) To receive: the yearly request from the Sandy Bank Residents' Association for the PC to make a contribution to the public liability insurance for The Nick.

e) *Monthly Accounts*

To receive for approval:

- (i) a summary of payments for authorisation and the bank reconciliation (Paper Gi);
- (ii) an overall review of current budget spending (Papers Gii);

17. **General Village Maintenance**

- (i) Handyman. To note: the handyman's work in April;
- (ii) Any other matters.

18. **Planning**

Planning applications

- (i) To report: that the following planning application is under consideration by NCC:
 - 23/01525/LBC – 7 Hollin Hill Terrace. Consent for the partial removal of two internal walls. PC – no objection.
- (ii) To report: that the following planning application has been granted permission by NCC:
 - 23/00731/FUL – Kingmead, Sandy Bank. Installation of a lift shaft to provide wheelchair access to 1st floor.
- (iii) Land south east of The Manor House – proposed construction of 13 dwellings. To note: that the applicant has appealed against the decision to refuse planning consent.

19. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda.

20. **Minor Matters**

- (i) Balsam Bashing Event – Friday 7th July

21. **Date of Future Meeting**

Monday 12th June 2023

Correspondence:

B Nelson, Coronation Lunch – letter of thanks

