

BROOMHAUGH & RIDING PARISH COUNCIL

Dear Councillor

I hereby give you notice that the next meeting of the Parish Council will be held in **Church Cottage**, Church Lane

On Monday 13th November at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Dale will be available from 7.15 pm and members of the public may put questions to the Council from 7.30-7.45 pm.

Dated: 8th November 2023

Catherine Harrison, Parish Clerk

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests**
To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **Minutes**
To resolve: that the minutes of the Council meeting held on 9th October 2023 be signed as a correct record (Paper A).
4. **Matters Arising**
To report: on matters arising from the previous meeting, excluding those included elsewhere on the agenda.
 - (i) *Minute 23/131(ii) – Grit bin for the Slaley Road.* To note: request made but yet to be installed;
 - (ii) *Minute 23/132(iii) – Drains/gullies.* To note: blocked gullies/drains continue to be a problem throughout the village;
 - (iii) *Minute 23/134 – Weir footbridge.* To note: that the additional handrail has now been fitted;
 - (iv) *Minute 23/141(i) – Next Generation Flood Resilience Event.* To note: that the event was postponed due to weather issues and a new date is awaited;
 - (v) *Minute 23/141(ii) – Christmas Event.* To note: that the Christmas tree lighting event has been arranged for Friday 8th December although Tynedale Lions will not be able to attend.
5. **County Councillor Report**
To receive: a report on matters of interest relating to the village.
6. **Allotment Wall**
To note: suggestions for its repair and possible costs and, if applicable, to award the contract for its repair (Paper B).
7. **Sports Club**
 - (i) To receive: an update report from Cllr. Lightley and the Clerk following an inspection of the pavilion and a discussion on the Club's future plans;
 - (ii) To consider: a request from the Football Club for financial help to install a fence opposite the chalets and to pay for additional maintenance of the field (Paper C).
8. **Action Plan**
To receive: a draft Action Plan which considers future priorities for the Parish Council, including the community actions identified in the Neighbourhood Plan, and to agree how to take this forward (Paper D).

9. **Risk Assessments**

To note: that the Clerk is currently preparing risk assessments for Parish Council activities and to agree to delegate power to approve these to certain councillors.

10. **Climate Change**

To note: any current issues.

11. **Update from meetings attended by councillors**

- Tyne Valley Traffic Free Cycle Route – Cllr. Irwin (Paper E)
- East Tynedale Forum – Cllr. McKenzie (minutes previously circulated)

12. **Finance**

(a) *Monthly Accounts*

- (i) a summary of payments for authorisation and the bank reconciliation (Paper Fi);
- (ii) an overall review of current budget spending (Papers Fii);

(b) *Yearly Budget*

To note: that the yearly budget will be set at next month's meeting. Ideas for capital expenditure projects should be notified to the Clerk in advance.

(c) *S137 Grants*

- (i) To approve: a donation to the Royal British Legion.
- (ii) To note: funding requests from other bodies will be considered at the December meeting.

(d) *Pay Award*

To note and retrospectively approve NALC pay award.

13. **General Village Maintenance**

- (i) Handyman. To note: the handyman's work in October
- (ii) Grass cutting contract – 2024-2026 (Update from the Clerk)
- (iii) Drainage improvements to Marchburn Lane and Millfield Road bridges
- (iv) Any other matters.

14. **Planning**

Planning applications and decision by Northumberland County Council

- (i) To report: that the following new planning applications are under consideration:
 - 23/03862/FUL – Woodside, Sandy Bank. Proposed double garage and store. PC – no objection;
 - 23/03809/LBC & 23/03805/FUL – The Hemmel, Broomhaugh. Replacement of single storey extension with new garden room. PC – no objection;
 - 23/03871/FUL – Land east of the Dower Green. Construction of 2-storey dwelling (resubmission of previously approved application)
 - 23/0364/PRUTPO – 9 Church Close. Tree works. PC – no objection.
- (ii) To report: that no planning applications have been granted permission;
- (iii) To report: that the following planning application has been refused permission:
 - 23/01947/FUL – Tennis Courts, Millfield Road. Installation of Tweener fence lighting.

15. **Correspondence**

To consider: any correspondence issues not covered elsewhere on the agenda – see below.

16. **Minor Matters**

17. **Date of Future Meeting**

Monday 11th December 2023

Correspondence:

N Turner – Drainage on bridges

C Lisgo – Fencing at sports field

S Soulsby – Edible Garden